

# **Regulations Governing Academic Studies in the Double Degree Program for International Master of Business Administration, National Taiwan Normal University**

Approved in the 1st College Affairs Council meeting of the 2016/2017 1st semester on September 19<sup>th</sup>, 2016  
Amended in the 1st College Affairs Council meeting of the 2016/2017 2nd semester on March 6<sup>th</sup>, 2017

- Article 1. The regulations herein (hereinafter referred to as "these Regulations") have been formulated in accordance with the NTNU Regulations to govern matters of academic studies in the Double Degree Program for International Master of Business Administration (hereinafter referred to as "the Program").
- Article 2. These Regulations shall apply to students of the Program who enroll in the 2016/2017 academic year and onward. During their time of study in the Program, students shall comply with all relevant regulations of NTNU and the University of South Carolina (USC).
- Article 3. Admission requirements:  
Students admitted through the Program's admission channels shall be entitled to pursue a master's degree in the Program.
- Article 4. Duration of study:  
The duration of study in the Program shall be one year in principle and four years at most.
- Article 5. Conferral of degrees:  
I. The Program includes independent degrees of the NTNU and USC. The two universities shall respectively confer its degree to students who fulfill the graduation requirements of that university. If a master's student of the Program fails to meet the degree conferral requirements of one university, the other university shall still retain the right to confer a degree to the said student.  
II. After students of the Program complete all required courses and credits, and meet all graduation requirements of the NTNU or USC within the prescribed duration of study, they shall be awarded a Master of Business Administration (MBA) from NTNU and an Executive International Master of Business Administration (MBA) from the USC respectively.
- Article 6. Course requirements:  
I. Students of the Program shall complete 48 required credits and a master's thesis before graduation.  
II. Program students who do not meet the required English proficiency standards upon enrollment shall attend and pass the NTNU English Advancement Course–Level 4+ETS Criterion writing test before they are qualified to graduate.

Article 7. Advisor:

- I. Students of the Program shall select a thesis advisor from among the full-time faculty of the College or USC faculty members who have offered courses in the Program.
- II. No spouse of a student or relative within the third degree, by blood or by marriage, shall serve as thesis advisor to that student.

Article 8. Master's thesis

- I. Students of the Program may submit a technical report in lieu of a master's thesis.
- II. Upon completing 30 credits or more and obtaining approval from the advisor, students may apply for a Graduate Degree Examination according to Paragraph 3 of this Article.
- III. Application procedures for Graduate Degree Examination:
  - (I) Fill out an application form for a thesis oral defense;
  - (II) Organize a Graduate Degree Examination Committee in accordance with the following provisions:
    1. The oral examination committee shall consist of three to five members (including the advisor), who shall be scholars or specialists of relevant subject fields within or outside the University. At least one-third (inclusive) of the committee members shall be external members (including adjunct professors of NTNU). The advisor shall be an *ex officio* member of the committee. Other committee members may be selected by the advisor. No spouse of a student or relative within the third degree, by blood or by marriage, shall serve as committee members in the student's Graduate Degree Examination.
    2. In addition to possessing specialized knowledge on the topic of the thesis, creative work, exhibition or performance, or technical report submitted by the master's student, members of the Graduate Degree Examination Committee shall meet one of the following qualifications:
      - (1) Has been employed as a full professor or associate professor.
      - (2) Has been elected as Academician of Academia Sinica, or has been employed as research fellow or associate research fellow of Academia Sinica.
      - (3) Holds a doctoral degree and has had significant academic accomplishments.
      - (4) Specializes in a rare or distinctive subject field and has had significant academic or professional accomplishments.
      - (5) Criteria for the above qualifications (3) and (4) shall be determined by the College Affairs Council.

- (III) Submit one copy of transcript.
- (IV) Submit one copy of preliminary thesis draft.
- (V) Submit recommended list of oral examination committee members.
- (VI) Send out preliminary thesis draft and invitations.
- (VII) Submit Certificate of Completion of Online Research Ethics Courses.
- (VIII) Submit Declaration of Originality.
- (IX) Submit one copy of a Turnitin Originality Report.
- (X) Submit one copy of an Affidavit for Graduate Degree Examination Application

- IV. The passing mark for the Graduate Degree Examination is 70 and the maximum mark is 100. The assessment shall be conducted only once and determined by the average of the marks from each committee member in attendance. If one-half of the committee members in attendance issue a failing mark, the final marks shall be a fail.
- V. The Graduate Degree Examination may be conducted by way of written review and oral defense.
- VI. Results of the Graduate Degree Examination shall be submitted to the Program Office for recordation.

Article 9 Matters not addressed in these Regulations shall be governed by other relevant regulations.

Article 10 These Regulations shall be implemented after approval of the College Affairs Council and submission to the NTNU Office of Academic Affairs for recordation. The same shall apply to future amendments of these Regulations.